



Town of Prescott Valley
 7501 E Skoog Blvd.
 Prescott Valley, AZ 86314
 Phone: (928)759-3020
 Fax: (928)759-5533
 Email: ca@prescottvalley-az.gov

Utility Billing Bank Draft Authorization Form

Please note that automatic bank drafting may take up to one billing cycle to become activated.

Cancellations or changes to your bank draft information must be received 30 (thirty) days in advance of the cancellation date. Any billings that have been processed prior to the Town of Prescott Valley receiving this cancellation notice will still be withdrawn from your bank.

Utility Account Number

_____ -- _____

Please print all names on bank account:

 (Last) (First) (M.I)

 (Last) (First) (M.I)

Service Address: _____

Mailing Address: _____

Phone # Home: (____) _____ Cell: (____) _____

Email _____

_____ Checking Account
 (ATTACH VOIDED CHECK)

_____ Savings Account
 (ATTACH DEPOSIT SLIP)

Name of Bank: _____ Bank Phone: _____

Bank Address: _____ City: _____ State: _____ Zip: _____

Bank Account Number: _____

Routing Number: _____

I authorize and request the Town of Prescott Valley to debit my utility bill to my account in the financial institution above. I acknowledge that this debit authorization does not relieve me of responsibility for payment in the event the financial institution does not make payment on my behalf for any reason. I understand that requests to discontinue or change this request must be submitted in writing to the Town of Prescott Valley Customer Accounts Division, 7501 E. Skoog Blvd., Prescott Valley, AZ 86314.

Signature: _____ Date: _____