



APPLICATION FOR UTILITY SERVICE
 7501 E Skoog Blvd • Prescott Valley, AZ 86314
 Voice: 928-759-3020; Fax: 928-759-5533
 Town Website – www.prescottvalley-az.gov
 Email – ca@prescottvalley-az.gov

Town Use Only
CID _____
LID _____

Today's Date: _____ Date Service to Begin: _____

Applicant Name: _____
 Last First

Additional Name: _____
 Last First

Service Address: _____ City _____ Zip _____

Mailing Address: _____ City _____ Zip _____
 (If different than service address)

Telephone Number: () _____ Home Cell

Email: _____

Applicant Status: Property Owner Tenant Property Use: Residential Commercial

Have you had prior utility service with the Town of Prescott Valley? Yes No

If yes, what was the address? _____

If transferring service, would you like to schedule a turn-off date? Yes No Turn-Off Date: _____

Property owners can provide a letter of credit from another utility company to ca@prescottvalley-az.gov

The undersigned referred to as Applicant, at the above service address, hereby agrees to pay all costs and fees due under this agreement including, but not limited to, attorney's fees and court costs. The Applicant further agrees to be governed by the Ordinances/Regulations pertaining to water and/or sewer services as amended from time to time by Town Council. The Applicant also agrees as follows:

1. A non-refundable service fee of \$25.00 for technical and administrative services in providing the initial service to the customer.
2. Utility charges will be billed on a monthly basis in accordance with authorized rate/fee schedules.
3. Same day Turn On service is offered for completed applications received prior to 12:00 pm. For Termination of Service, a minimum of one business day notice is required.
4. Town staff and contracted service technicians shall have access at all reasonable hours to the premises for the purpose of reading or testing meters. **It is the applicant's responsibility to keep the meter unobstructed and accessible at all times.**
5. Payments may be made by cash, personal check, cashier's check, money order or debit/credit card. Any bank returned item or dishonored check is subject to a \$25.00 per check charge and delinquent account enforcement processes.
6. Accounts are due and payable 20 (twenty) days after the billing date. A delinquent processing fee of \$5.00 per service (water and/or sewer) will be assessed on the 27th day after the billing date. A delinquent notice will be mailed on the 28th day after the billing date. Unpaid delinquent accounts are subject to disconnection after the 40th day after the billing date.
7. Deposits are tendered herewith or exempted. Deposits shall either be applied to an applicant's utility account or refunded after 12 months of consecutive on-time payments. *Commercial and multi-family account deposits may vary.

Applicant Signature: _____ Date: _____

Town Use Only:					
Service	Amount*	Deposits Due		Reason for Exemption	
Water	\$100.00	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Prior Account # _____	<input type="checkbox"/> Letter of Credit (owner)
Sewer	\$50.00	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Prior Account # _____	<input type="checkbox"/> Letter of Credit (owner)