



APPLICATION FOR PERMIT TO PERFORM WORK ON PUBLIC RIGHT-OF-WAY

Town of Prescott Valley Public Works Department 7501 E. Skoog Blvd. Prescott Valley, AZ 86314

Excavators

Notify the pipeline company immediately if your work damages a pipeline and call 911 immediately if the damage results in release of natural gas or other hazardous substance or potentially endangers life, health or property.

Email: works@prescottvalley-az.gov

PROJECT LOCATION, PERMITTEE, Date of Application, Permit Number

CONTRACTOR, Address, City, Zip, Lic.#

APPLICANT NAME, Address, City, Zip, Phone#

Email Address:

DESCRIPTION OF WORK:

I, the undersigned, for and in behalf of the Applicant, hereby agree to each and every Special and General Condition set forth herein, and hereby acknowledge that any and all work done pursuant to a Permit granted hereunder is subject to all laws of Prescott Valley and the State of Arizona. General Conditions are set forth on the reverse side of this sheet.

SPECIAL CONDITIONS:

- Traffic control must be provided per MUTCD standards. All backfill and compaction must meet applicable MAG and YAG specifications. Road repair must meet attached Town of Prescott Valley specifications. Contractor must adhere to curb detail attached. Call 48 hours prior to pour. Contractor to provide traffic control plan for approval before scheduling work. Bore Only - Not approved for roadway cut. 1 - yr Warranty applies. 2 - yr Warranty applies.

SIGNATURE:

DATE:

SIGN BACK

Additional Conditions:

MUST NOTIFY PUBLIC WORKS 24 HOURS PRIOR TO BEGINNING WORK

Distribution:

Public Works Department Inspector Permittee/Contractor

Approved By:

This Permit expires One Year from date of Approval

Date:

GENERAL CONDITIONS

1. Any and all conditions set forth in any Ordinance, Resolutions, Agreement or Code by which the Applicant has obtained a franchise, license, or other privilege or right to conduct business or enterprise in, on, upon, over or under any public property, rights-of-way, highways, roads, streets or easements of the Town shall apply. In case of conflict between such franchise, license or other conditions set forth and the General Conditions listed hereinafter, such franchise, license or other conditions shall apply.
2. That all work performed under the Permit shall be done in accordance with the Maricopa Association of Governments Uniform Specifications (MAG Standards) as adopted by the Town of Prescott Valley, as well as the provision of the Prescott Valley Town Code, Chapters 7 (Building), 8 (Business), 10 (Offenses), 15 (Subdivisions), 16 (Engineering), and the Manual on Uniform Traffic Control Devices (MUTCD) as adopted by the State of Arizona. This includes but is not limited to maintaining sufficient barriers and danger signals, and taking such other measures or precautions as needed to protect persons and property from dangers and hazards created by the work under this Permit.
3. That all work done under the Permit shall be at the sole expense of the Applicant and shall be done at such time and in such manner as to be least inconvenient to the public, and as directed from time to time by the Town. Work must be satisfactorily completed in the time specified on the Permit.
4. No work in, on, upon, over or under public property, rights-of-way, highways, roads, streets or easements of the Town may be carried on prior to issuance of a Permit. All such work is subject to inspection and approval by the Public Works Department or other designated Town staff. Any work performed without an inspection is subject to removal at the Applicant's expense. Location of any utility lines must first be approved by Blue Stake. **APPLICANT(S) MUST CALL (928) 759-3070 TWENTY-FOUR HOURS IN ADVANCE TO SCHEDULE INSPECTIONS AND TO REQUEST STREET CLOSURES.**
5. If the work under this Permit fails to pass inspection, the Applicant shall remove and/or replace the work within the time specified in writing by the Town inspector. Furthermore, if at any time within one (1) year after any material or procedures used in the work prove to be defective, the Applicant warrants the prompt redoing, renovation or replacement of such materials or procedures according to the Town's specifications. All open trench pavement cuts must be patched with similar or better material by day's end. Open cuts must be specifically approved by the inspector.
6. That, if the title and possession of any property placed upon the public property, rights-of-way, highways, roads, streets or easements by the Applicant remains in the Applicant's possession, the Applicant shall promptly perform all necessary repair work upon written notice from the Town, and shall not permit or allow any condition to exist which would be a hazard or source of danger to the public.
7. That, if at any time the public property, rights-of-way, highways, roads, streets or easements or any portion thereof occupied and used by the Applicant may be needed or repaired by the Town, any permit granted in pursuance of this Application may be revoked by the Town and all rights hereunder terminated, and upon sufficient notice, the Applicant shall remove all property belonging to said Applicant.
8. That, in the event any property belonging to or the area occupied by such property being used by the Applicant within any portion of the public property, rights-of-way, highways, roads, streets or easements interferes with or is needed to construct, maintain, reconstruct, improve, or relocate any highway, street, road, drainage, easement, utility line or structure by or for the Town, the Applicant shall at his own expense relocate, remove, lower or raise such property within a reasonable time when so notified in writing by the Town.
9. That the Applicant shall indemnify and save harmless the Town, its officers, employees, agents and successors from and against any and all damages, losses, demands, claims, causes of action and expenses of any kind and nature, including attorney fees, by reason of any and all of the Applicant's operations under the Permit. The applicant expressly agrees to assume all risk in said operations and shall be solely responsible and answerable in damages for any and all accidents or injuries to persons or property, including, but not limited to, any injury to public property, rights-of-way, highways, roads, streets or easements, and any injury resulting from lawful use of public property, rights-of-way, highways, roads, streets or easements.
10. That the Applicant shall not commence any work under the Permit until the applicant has obtained and shows proof of comprehensive General Liability and Property Damage Insurance in an amount not less than Three Hundred Thousand Dollars (\$300,000.00) combined single limit, covering the operations and subject to approval by the Town. Applicant shall furnish the Town with certificates evidencing this insurance and, upon request, shall furnish copies of the policies themselves. Said policies (or certificates thereof) shall contain substantially the following statement: "This insurance will not be canceled or materially altered except after ten (10) days written notice has been received by the Town of Prescott Valley." Said policies shall name the Town of Prescott Valley as an additional insured. Applicant shall maintain said insurance coverage throughout its operations and obligations under this Permit. Any waiver of this requirement, in whole or in part, must be expressly endorsed upon the Permit by authorized Town Staff.
11. That, if the Town provides any services in conjunction with the Permit, the Applicant will defray any and all expenses incurred by the Town, and the Applicant herein agrees to reimburse the Town and, for that purpose, will deposit with the Town a sum of money, where applicable, in the amount necessary to cover all costs incurred by the Town.
12. Prior to acceptance of the work and where applicable, the applicant shall furnish a copy of the approved plan, amended to show actual "As-Built" conditions and containing a certification by a registered professional engineer or land surveyor that the improvements were constructed as shown on the "As-Built" plan.
13. Where applicable, a culvert installation permit shall be obtained in conjunction with the Permit hereunder, pursuant to section 301 (a) of the Uniform Administrative code as adopted by the Town.
14. That the Applicant understands and agrees that any failure to comply with any or all of these General Conditions may result in the Applicant being served with a stop-work notice.

Signature & Date





RIGHT OF WAY PERMIT SPECIAL CONDITIONS

Permit Number:

Project Name & No.:

Engineer/Contractor:

Date Plans Sealed:

In addition to the GENERAL CONDITIONS, on the back of the PERMIT TO PERFORM WORK ON PUBLIC RIGHT OF WAY, the following special conditions are required:

- The Applicant shall coordinate and perform all work in accordance with the plans and specifications for the
- In the event that a conflict arises between specifications, the more restrictive specification shall apply, unless otherwise approved in writing by the TOWN. The Quad City Standard Details (QCSD) and Town of Prescott Valley Standards

- shall be used in addition to the M.A.G. Specifications.
- The Applicant shall submit a construction schedule detailing significant work items and completion date, for review by the TOWN and shall be required to submit an updated construction schedule(s), if necessary, in the opinion of the TOWN.
 - The Applicant shall submit a traffic control plan(s) in accordance with MUTCD requirements and the latest revisions thereof, for approval by the TOWN prior to construction.***
 - The Applicant shall schedule and attend a mandatory pre-construction meeting including the Town of Prescott Valley Public Works Department (hereinafter called the "TOWN"), the Owner, the relevant Utility Companies, the testing firm, and the Applicant's engineer prior to beginning the Applicant's work, if required by the TOWN.
 - All work to be performed within the TOWN Right-of-Way is to be executed by a licensed 'A' General contractor with a current, valid, TOWN business license.
 - The Applicant shall not perform construction work before 7:00 AM or after 7:00 PM, per TOWN code, unless otherwise approved by the TOWN in writing.***
 - Required TOWN inspection(s) shall be scheduled during normal working hours, unless otherwise approved by the TOWN in writing. 48 hours notification is required for scheduling of inspections
 - The Applicant shall notify all affected utilities prior to the start of any construction. The Applicant shall be responsible to resolve all installation conflicts with the affected utilities.
 - The Applicant is responsible for establishing the limits of the public right-of-way and all easements. The TOWN is not responsible for any work performed outside the right-of-way.
 - The Applicant shall not have staging or storage of materials in the right-of-way without prior written approval from the TOWN.
 - The Applicant shall provide qualified inspection personnel to meet the approval of the TOWN. The inspection personnel shall monitor the construction while the work is being performed. Copies of daily project log sheets from the inspector shall be made available to the TOWN, upon request.
 - The Applicant is responsible for quality control testing per standards and specifications. All testing shall be performed and certified by a qualified testing firm. All test results shall be submitted to the TOWN on a regular basis for approval. The TOWN may order any or all workmanship and materials to be tested. The Applicant is responsible for all rework, removal, and/or replacement of all materials or workmanship represented by failing tests.***
 - The Applicant will be responsible for submittal of "As-Built" plans and Engineer's certifications for all work performed within the TOWN Right-of-Way.



**RIGHT OF WAY PERMIT SPECIAL
CONDITIONS - continued**

15. The Applicant will be responsible to relocate street and traffic signs, if necessary, at the direction of the TOWN.
16. The Applicant shall repair all asphalt cuts in accordance with TOWN standards and specifications.
17. The Applicant shall maintain continuous dust control on the site, as approved by the TOWN.
18. The Applicant shall cleanup the site throughout the workday and before leaving the site daily, as approved by the TOWN.
19. The Applicant, at its own expense, shall guard against damage and restore the site to original or better condition, as approved by the TOWN. This includes any existing improvements, such as pavements, chip seals, drainage ways and structures, fencing, trees and shrubbery.
20. Work may be suspended by the TOWN by written notice, if in the TOWN's opinion, progress is unsatisfactory, work is unauthorized or defective, weather conditions are unsuitable, or there is a danger to the public health and safety.
21. Approval by the TOWN means for general layout in the public right-of-way only.
22. The TOWN has the right to coordinate with the Engineer of Record to modify and or revise the approved construction plans submitted by the applicant to best-fit field conditions or to correct plan omissions.
23. All variances or changes to the TOWN permit conditions, specifications, standard details, ordinances, resolutions, and the conditions listed on this permit must be submitted in writing to the TOWN for approval.
24. The Applicant shall videotape all impacted areas, prior to the start of construction, if required by the TOWN. The videotape shall be available for review by the TOWN, upon request.
25. The Applicant shall deliver, by hand, informational flyers, 24 hours prior to the scheduled work, to all residences and businesses impacted by the construction. The flyers shall detail the work to be performed along with 24-hour contact phone numbers. A copy of the flyer shall be submitted to the TOWN for approval prior to distribution.