



Development Services Department

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FOUNDATION ONLY PERMIT APPLICATION

CONSTRUCTION ADDRESS: _____ **PERMIT#:** _____

PARCEL #: _____ - _____ - _____ **UNIT#:** _____ **LOT#:** _____

OWNER'S NAME: _____

ADDRESS: _____ **Phone#:** _____

**Please be advised that information supplied on this application is public record and may be released upon request.*

CONTRACTOR:

BUSINESS NAME: _____ **BUS. LIC. #:** _____

CONTRACTOR'S LIC. #: _____ **PHONE #:** _____

FAX #: _____ **EMAIL:** _____

ADDRESS: _____

VALUATION: \$ _____ **LINEAL FEET:** _____

OWNER'S STATEMENT

"I fully understand and acknowledge that as of this date the plans for this project have not been reviewed by the Town of Prescott Valley for compliance with the adopted Building Codes, and related codes/ordinances of this jurisdiction.

Nevertheless, I wish to proceed with construction of this project to the extent specified below. I hereby assume all responsibility for this work and understand and agree that should any of this work be subsequently found in violation of the adopted Building Codes and any related codes/ ordinances of this jurisdiction it will be corrected so as to be in compliance.

It is also understood by me and my construction team that the work authorized by the partial permit issued as a result of this application will be:

LIMITED TO THE STRUCTURAL FOUNDATION SYSTEM AND OTHER WORK WHICH IS SUPPORTED DIRECTLY AND COMPLETELY BY THE GROUND.

I will personally assume the responsibility to see that the work does not proceed beyond that which is specified until the entire building permit has been issued."

Owner (if Corporation give Company Title)

Signature

Date

In addition to the plans and data submitted for plans review, this application is to include the following items:

- a) Soils report for site
- b) Plot plan/site plan
- c) Foundation plan with details
- d) Electrical details including size and type (metallic or plastic) or underfloor raceways and show where raceways stub up.
- e) Mechanical details including type, size and location of underfloor heating and cooling pipes and ducts. Specify type of heating and air conditioning system proposed.
- f) Plumbing details showing size, type, and location of all underfloor piping.
- g) When special inspection is required per the Uniform Building Code or by Engineer/Architect of record, provide completed special inspection certificate.

I respectfully request that my phone number not be released to any individual requesting public information for commercial resale or telemarketing purposes.

APPLICANT SIGNATURE: _____ **DATE:** _____

Phone Number: _____ **Cell Phone Number:** _____

INTERPRETATIONS & APPLICATIONS OF BUILDING REGULATIONS FOUNDATION ONLY APPLICATIONS

Article 7-01-105 (J) of the Town of Prescott Valley Administrative Code authorizes the Building Official to issue a permit for the construction of the foundation of a building prior to submittal and review of a complete set of plans for the entire project. This is the basis upon which this department may, in selected cases, issue a foundation permit prior to the submittal and checking of complete plans for the building.

The following requirements will be observed in accepting, checking, and issuing permits for foundations:

1. Applications for foundation permits are accepted, in general, only on large projects and are not accepted on such jobs as single-family residences, duplexes, and small apartments.
2. Plans for foundation permits receive no special priority with respect to the plan checking process. They are checked in order based upon their submittal date, the same as all other plans.
3. It will be assumed, unless determined otherwise by the Building Official or the Chief Building Inspector, that the valuation for the foundation is 1/6th of the valuation for the total building. The plan check fee and building permit fee for the foundation will be based on this valuation.
4. Foundation plans will be routed to all the same departments and divisions that a complete plan would be routed.
5. The plans for the foundation must clearly show the extent of the work to be covered under the foundation permit. Details on the plans that are not to be constructed under the foundation permit must be crossed out or removed. It should be noted that a foundation permit may include more than the foundation itself; in some cases retaining walls and structural slabs over basements are included. It will be the responsibility of the designer to submit plans that accurately reflect the work to be built under the foundation permit.

The foundation plan submittal should “stand by itself” as a complete, coherent plan for part of the building. If sheets are not numbered consecutively, a sheet index must be included.

The foundation plan submittal must be a complete plan for the foundations. It must include Foundation Plan, Site Plan, Notes, Schedules, Specifications and Details that are complete. A Foundation Only Plan Submittal is not an incomplete plan for the entire building. When the remaining work other than Foundation Only is submitted, the plans must include all sheets previously approved under the foundation only permit. Each of these sheets must have the following note: “For Reference Only – Plans Previously Permitted Under Building Permit # ____.” The cover sheet or index sheet of the plans for the remaining work must include a note stating the extent of work covered by the previous permit, the previous permit number and the previous plan file number.

6. In checking the foundation, the structural plan checker will assume that the loads are correct and check the foundations for these loads. For major buildings, the submittal must include design uniform and concentrated vertical loads and design lateral loads tabulated on the plans. For smaller buildings, tabulated design loads may be placed on sketches in the calculations. When the remainder of the building is checked at a later date, the structural plan checker will determine if the loads used for the foundation design were correct.

7. Before a Foundation Only permit is issued, the Soils Investigation Report must be submitted.
8. Before a Foundation Only permit is issued, clearance must be obtained from all other concerned departments and divisions.
9. This entire procedure may also be used for any other part of the building, such as the structural frame or part of the structural frame.

When the plans and an application have been submitted for the entire building and the applicant requests to change to a Foundation Only permit, the above procedure may be allowed per the following modifications:

1. Same as above. In addition, the applicant must fill out a new application for the Foundation Only permit. A new Plan File Number will be assigned. The original application should be modified to identify that it is a partial permit – “remaining work other than foundation.”
2. Same as above. In addition, the plan checker will write a new correction list transferring all corrections applicable to the Foundation Only permit.
3. Same as above. In addition, the plan checker will write a correction documenting the original valuation estimate, the correct valuation, and a summary of how the original plan check fee is assigned to the two applications.